

Media-Upper Providence Free Library - Board of Trustees Meeting
7 PM, Monday, August 22, 2016 – MUPFL Board Room

Mission: Providing informational, educational, recreational and cultural resources to meet the needs of Media and Upper Providence residents and the greater community.

I. Opening of Meeting

- Call to Order: The meeting was called to order at 7:01 PM.
- Present - Trustees: Robin Beaver, Paul Rowe, Robert Yosua, Marie Sciocchetti, Larry Chrzan, Lin Axamethy Floyd, Kelly Schaffer, Michael Pahides; Director: Barbara Hauck-Mah; Advisors: None; Liaisons: None.
- Absent: Trustees: Doug Williamson.
- Guests: None

II. Consent Agenda

- Approval of Minutes: Marie made a motion to approve the July 2016 meeting minutes, seconded by Kelly. The motion was approved with all those voting in favor. **(Motion #1)**
- President's report: Robin provided her detailed President's report. Robin reported that Michael Pahides was elected to the Board of Trustees for a three year term ending June 2019 via an email vote, with all those voting in favor. Robin reminds everyone to reserve Saturday October 8, 2016 for the board retreat.
- Library Director's Report: Barbara sent the detailed director's report.

III. Overall Agenda (Shortened to allow time for executive session discussion)

- Building - Marie reported on the final (approximately 12) open items on the general contractor's punch list to complete the contracted work, and the electric meter installation.
- No comments on other committee reports.

IV. DCL Board Meetings - Lin attended the August 2016 meeting, MUPFL will host the September 1 meeting.

V. Old Business - None

VI. New Business

- A motion was made by Marie, seconded by Larry, to elect to secure the services of Ray Bilinski to review the building project financials, prepare a final P&L and complete the 2016 audit. The motion was approved unanimously. **(Motion #2)**
- An executive session was held to discuss strategic planning and committee structure.
- A motion was made by Lin, seconded by Bob, to reorganize the board committee structure on a trial basis to an Internal Committee and an External Committee. **(Motion #3)** Internal Committee covers the functions of the former Nominating, Property, Finance and Personnel committees; committee members are: Marie (chair), Paul, Doug, and Larry. External Committee covers the functions of Fundraising, Public Relations, Communications and Development. Robin and Barbara will participate in both committees as needed.

VII. Public Discussion - None

VIII. Adjournment:

- Bob made a motion to adjourn, seconded by Kelly. The motion was approved unanimously. **(Motion #4)**
- The meeting was adjourned at 9:14 PM.

Submitted by Larry Chrzan, Secretary