

Media-Upper Providence Free Library - Board of Trustees Meeting
6 PM, Monday, October 24, 2016 – MUPFL Board Room

Mission: Providing informational, educational, recreational and cultural resources to meet the needs of Media and Upper Providence residents and the greater community.

I. Opening of Meeting

- Call to Order: The meeting was called to order at 6:06 PM.
- Present - Trustees: Robin Beaver, Robert Yosua, Marie Sciocchetti, Lin Aexamethy Floyd, Michael Pahides, Kelly Schaffer, Doug Williamson; Director: Barbara Hauck-Mah; Advisors: Jeanne Benzel and Grant Gegwich; Liaisons: None.
- Absent: Trustees: Larry Chrzan and Paul Rowe
- Guests: Ann Ensor

II. MUPFUL Book Sale Update

- Ann Ensor provided an update to Trustees on the October 2016 Book Sale. The October sale generated sale \$26,517.54. Donations to the library for 2016 – including both the April and October sales – total \$56,412.37. Approximately \$244,300 has been donated since the Book Sale began (2012-2016). Additionally, the Renee Fisher Foundation provided \$100 grants to 30-35 teachers for book sales based on the number of children receiving free/reduced lunch in Chester Upland. The Book Sale is moving to the basement of MUPFL. By November 3, 2016 all Book Sale items will be moved out of the Stone Cottage, and a sale will take place on November 12, 2016 for anything left (book cases, crates, etc.).

III. Consent Agenda

- Approval of Minutes: Lin made a motion to approve the September 2016 meeting minutes, seconded by Marie. The motion was approved unanimously. **(Motion #1)**
- President's report: Robin provided her detailed President's report in advance.
- Library Director's Report: Barbara sent the detailed director's report.

IV. Overall Agenda

- Treasurer's Report
- Internal - see detailed report
- External – see detailed report
- Archives Liaison – Doug Williamson will serve as Archives Liaison in addition to School Board Liaison.

V. DCL Board Meetings

- Paul Rowe attended the October 2016 meeting, and Kelly Schaffer will attend the November 2016 meeting. It is expected that the DCL Board Meeting may continue discussions about moving to a quarterly meeting schedule. At the November meeting Kelly will inquire about if/how the DCL policy on the number of missed DCL Board Meetings may impact library funding.

VI. Old Business

- Building – Marie reported that MUPFL is now in possession of certified payroll and waiver of liens, and is now able to release final payment to the building contractor. The shift from warranty and maintenance took place in May 2016. The Building Committee will approve release of the final payment and then the committee will cease to exist.

VII. New Business

- Food for Fines – Barb reported that “Food for Fines” is an opportunity for cardholders to donate to a food drive to benefit the Media Food Bank in lieu of paying overdue fines on their card. Library cards are blocked when fines reach \$20. Food for Fines will run for 1 week and will cover only overdue fees (not lost items). MUPFL will partner with the Girl Scouts to promote the opportunity in addition to promoting via the MUPFL e-newsletter and website.
- Archives – Archives has been out of the building for approximately 1.5 years and will be moving into the new space tomorrow, October 25, 2016.

VIII. Public Discussion - None

IX. Adjournment:

- Doug made a motion to adjourn, seconded by Marie. The motion was approved unanimously. **(Motion #2)**
- The meeting was adjourned at 6:28 PM.