

Media-Upper Providence Free Library - Board of Trustees Meeting Minutes
7:00 PM, Monday, September 28, 2020 – Virtual via Office Suite

Mission: Providing informational, educational, recreational and cultural resources to meet the needs of Media and Upper Providence residents and the greater community.

1. Opening of Meeting a. Call to Order: The meeting was called to order at 7:03 PM. b. Present – Trustees: William Campi, Brittany Forman, Bernadette Daniel, Grant Gegwich, Cynthia Sikaras, Victoria Young, Cathy Zurbach; Director: Sandra Samuel: Borough Liaison, Peter Williamson Absent – Trustee: n/a. Absent- Liaisons: Kevin Else

2. Consent Agenda a. Approval of minutes: Bill made a motion, seconded by Cynthia to approve the August 2020 Board meeting minutes. The motion was approved unanimously. (Motion #1)

b. President's report: Victoria provided the President's report in advance of the meeting.

c. Director's report: Sandra provided the Director's report in advance of the meeting.

d. Treasurer's report: Bill provided the Treasurer's report in advance of the meeting.

e. Fundraising & Marketing report: Cathy provided a report in advance of the meeting.

3 Old Business: The board voted unanimously to purchase the ION filtration system for approx. \$7,400. Victoria will arrange for the system to be installed by the new HVAC provider, Tustin Group.

4 New Business: Cynthia and Cathy are working on updating the current donor database to enable further outreaches before year end. We will also have a newsletter and board members will make individual networking gift asks on their own.

5. Public Discussion – None 6. Adjournment a. Cathy made a motion to adjourn, seconded by Bernadette (Motion #3) The motion passed unanimously b. The meeting adjourned at 7:53 PM.

Submitted by V.Young, President (interim sec'y)